

**San Joaquin County Clinics (SJCC)
Minutes of August 28, 2018
Board Meeting**

**San Joaquin General Hospital
Conference Room 1**

Board Members Present

Rod Place, Chair
Luz Maria Sandoval, Vice Chair
Ismael Cortez, Treasurer
Alvin Maldonado
Alicia Yonemoto
Esgardo Medina
Beth Shelton

SJCC Staff Present

Chuck Wiesen, Interim SJCC Executive Director
Diana Surber, SJCC Interim Chief Financial Officer
Betty Jo Reindel, RN, SJCC Nursing Department Manager
Farhan Fadoo, MD, SJCC Medical Director

SJC Liaisons Present

David Culberson, CEO, SJGH
Greg Diederich, Director, HCS
Matt Garber, Assistant Director, HCS
Vanessa Anderson, Management Analyst, HCS
Cynthia King, Administrative Secretary, HCS

Guests

Vivian Resendiz

Call to Order

The meeting was called to order at 5:10 by Chair, Rod Place.

Closed Session – FQHC Executive Director

The Board members met in a closed session to discuss the vacant FQHC Executive Director. Alicia Yonemoto made a motion to accept the current Interim Executive Director, Chuck Wiesen to be the Executive Director. Alvin Maldonado seconded the motion and the Board approved.

Public Comments

Beth Shelton asked if the clinic billboard located at Airport and Yosemite in Manteca be revised to let Manteca residents know that there is a clinic in Manteca. David Culberson advised that the billboard is changed quarterly and agreed to have the location of the Manteca clinic put on the billboard.

Alicia Yonemoto had concerns with one of the clinic doctors who offers only one type of pain medication. If the patient is not able to tolerate that medication, they will get no pain medication at all.

Ismael Cortez introduced his guest, Vivian Resendiz. Ms. Resendiz has an entertainment company that gives Mexican folklore dance lessons as well as providing entertainment for events. Ms. Resendiz is interested in receiving an application for the Board.

Approval of Minutes of May 29, 2018, June 26, 2018 and July 31 Board Meetings

Alicia Yonemoto made a motion to accept the minutes of the May 29, June 26 and July 31 Board meetings as submitted. Esgardo Medina seconded the motion and the Board approved the minutes.

Report on Finance Committee Meeting

There was no Finance Committee meeting. Diana Surber reported that delays with Cerner did not allow for the closing of the financial report. Year-end adjustments were still needed to be made as well. She will present the June and hopefully July reports at the September 25 meeting.

Board Action Items

Election of Officers – Chair, Vice Chair, Secretary & Treasurer

An Executive Committee meeting will be schedule in order to create a slate of officers for voting at the September 25 Board meeting. Any Board members wishing to be considered for an office were asked to contact Cynthia King. Ms. King will schedule the Executive Committee meeting.

Approval of Change in Scope for Contracting Behavioral Health Services

Chuck Wiesen asked the Board to approve the change of scope regarding Behavioral Health. Substance abuse and mental health services to both be contracted and direct pay. Beth Shelton made a motion to change the scope language for contracting behavioral health services. The motion was seconded by Luz Maria Sandoval and the Board approved the motion.

Approval of Change in Scope for Clinic Hours

Chuck Wiesen explained that we previously revised the hours for Primary Medicine and Family Medicine clinics to 50 hours per week. They are actually open for 65 hours per week now. Alicia Yonemoto made a motion to revise the scope to 65 hours. Luz Maria Sandoval seconded the motion and the Board approved.

Approval of Change in Scope to Add Psychiatry

The current scope of work does not include psychiatric services. Mr. Wiesen requested that the Board approve the change in scope to add psychiatric services. Beth Shelton made a motion to approve the change in scope to reflect psychiatric services. Esgardo Medina seconded the motion and the Board approved.

Approval to Submit the FQHC Renewal Application for 2019

Vanessa Anderson advised that the renewal application for 2019 is due to HRSA no later than October 3. Although we had originally been told the last application would be for 18 months, it is only for six months. She requested approval to submit the renewal application for calendar year 2019. Alicia Yonemoto made a motion to approve the submission of the renewal application. Luz Maria Sandoval seconded the motion and the Board approved.

Approve Addition of Medication Assisted Treatment (MAT) Program

We are now implementing the Medication Assisted Treatment program (MAT) which funds a nurse and Social worker/Substance Abuse counselor. The program aims to work with patients on opioid medications to transition to other forms of treatment for pain and avoid opioid dependency. The MAT program also funds training for the staff, cost of providers if the patient does not have a payor, and supplies for the program.

There is currently one physician who is licensed for this program. Two more physicians will be training. After discussion, it was decided to defer this action item in order to get more information about the program for Board members.

Re-Ratify Performance Improvement Plan & Re-Ratify Grievance Policy were deferred.

Board Discussion Items

National Health Center Week

National Health Center Week was the week of August 13. The Board of Supervisors recognized the San Joaquin County Clinics Board at their meeting.

Alternative Date for December Board Meeting

The regularly scheduled December meeting is on December 25. The Board members decided that the December Board meeting will be held on December 18.

Operational and Staff Reports

Clinic Operational Report

Chuck Wiesen provided a monthly Director's Report on activities in the clinics.

There has been a question about the State Medi-Cal provider enrollment office for the FQHC designation of Hazelton, Manteca and Family Practice California Street clinics. Consultants are researching this since SJCC has been paid as FQHC for services at these sites. Mr. Wiesen is still awaiting a response.

The Health Plan of San Joaquin and Health Net will be providing preventive measures on two Saturdays per month. This special emphasis works to get patients up to date on these measures which are preventive of serious medical problems. Each health plan will be bringing incentive gifts to their patients who come in to complete the measures.

The HRSA site visit is scheduled to take place November 6-8 this year. HRSA would like to interview Board members. Board members are asked to plan their schedules to be available probably November 6 in the morning.

The Board requested that someone from the Call Center come to present the process at the Call Center.

Reminder calls to patients about upcoming appointments will resume in October.

June Financials

The final figures for the June financials were not available. Diana Surber did provide the final budget for FY 2018-2019.

Next Meeting

The next Board meeting will be held on Tuesday, September 25, 2018 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

Adjournment

The meeting was adjourned at 6:45 p.m.