



**San Joaquin County Clinics (SJCC)  
Minutes of April 30, 2019  
Board Meeting**

**San Joaquin General Hospital  
Conference Room 1**

Board Members Present

Rod Place (Chair)	Alicia Yonemoto (Vice-Chair)	Luz Maria Sandoval (Treasurer)
Mike Baskett	Esgardo Medina	Beth Shelton
Bradley Seng (non-voting member)		

Board Member(s) Excused Absence

Alvin Maldonado	Mary Mills
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Board Member(s) Unexcused Absence

Ismael Ortiz (Secretary)

San Joaquin County Staff Present

Chuck Wiesen	Art Feagles	David Culberson
Betty Jo Rierendel	Greg Diederich	Adelé Gribble

Guest(s) Present

John Bousquet	Brian Heck
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**1. Call to Order**

The meeting was called to order at 5:05 p.m. by Mr. Rod Place (Chair).

**2. Public Comments**

There was no public comment.

Mr. Chuck Wiesen advised Mr. Brian Heck is the Vice-Principal at Morada Middle School in Lodi Unified School District and is a guest who is interested in Board membership. He does live within San Joaquin County. He will be attending to see how we function for a few meetings before submitting his application to the Board. He is the Chair at the Emergency Food Bank in Stockton and will be terming out in June. He loves working with non-profits, serving the community and meeting new people.

**3. Approval of Minutes of March 30, 2019 Board Meeting**

Mr. Esgardo Medina made a motion to approve the minutes of the March 30, 2019 meeting. Mr. Mike Baskett seconded the motion. The Board unanimously approved the minutes.

**4. Committee Reports**

a. Finance Committee (Mr. Art Feagles & Mr. Rod Place)

Mr. Rod Place advised Mr. Art Feagles has made a lot of progress as provided to the Finance Committee that met before the FQHC Board meeting.

b. Quality Committee (Ms. Alicia Yonemoto)

Ms. Alicia Yonemoto advised they met and established what they would like to look at and have an impact. She advised Ms. Beth Shelton had commented they would like comment boxes in the FQHC clinics. Ms. Yonemoto stated the Press Ganey reports are of people who are happy with service. One of the issues seen

is in the Patient Portal they are not seeing all the providers. Mr. Rod Place asked what the Agenda is for the Quality Committee and what the primary focuses are and how are they reporting on that.

Mr. Chuck Wiesen advised we have ordered the boxes so the comment cards will get going. The intention is to run through the primary issues we go through in PRIME, what we are doing in terms of those. The Productivity Reports will be presented tonight.

Mr. Place advised the Quality Committee needs to have an agenda put together similar to the Finance Committee. Mr. Wiesen advised PRIME, QIP and some of the other measuring tools that are in place are the Quality Metrics Ambulatory Care Services is evaluated on. Ms. Yonemoto advised the Quality Committee will be meeting within the first two weeks after the end of the Quarter. This will give them another two weeks to address any issues at the Board meeting and give them two to three months to work on improvements.

Mr. Wiesen advised Dr. Fadoo's staff handle all the Quality metrics for the organization. Since the first meeting was called so hastily, it did not include key staff members as they had other commitments. Mr. Place asked if the Quality Committee could regroup and arrange another date and time before next month's Board Meeting that will include the key staff members. He stated he needs someone who holds the reigns from the Clinic that reports and does the measurables on that. The people on the Quality Committee need to agree, ask questions, ask for what deliverables are going to be and the meeting needs to be timed correctly so that when a quarterly report is presented to the FQHC Board we are not all looking at the same thing. His suggestion is the meeting needs to fall after quarterly report is provided so that the Quality Committee has a deliverable report to submit to the FQHC Board.

## 5. **Board Discussion & Action Items**

### a. **Credentialing Report (Betty Jo Riendel)**

Ms. Betty Jo Riendel provided the report to the committee. Ms. Riendel advised for the Medical Staff Advancements, all of them have had their proctoring completed and have been approved for advancement by the hospital CID committee. For those who are listed as provisional, they will be required to complete proctoring. Mr. David Culberson advised all providers presented in this report have all completed their proctoring and are no longer provisional staff. There is one exception, Ms. Mary Angelyn Joves who was recently appointed who will need to complete her proctoring.

Mr. Esgardo Medina made a motion to approve the credentials and privileges as provided, Ms. Alicia Yonemoto seconded the motion and the board unanimously approved the motion.

### b. **Strategic Plan (Chuck Wiesen)**

Mr. Chuck Wiesen said our permanent rates for the FQHC should be settled shortly which will give us the chance to ask for changes in scope to be made in the FQHC. One of the essential pieces we have needed to do is trigger a new rate for us to get us to a more economically viable position. There are three ways to trigger a new PPS rate with Medi-Cal; introduce a new site, new service; significant change in FQHC environment (patient demographics, service area, services, etc.). Below is the list of the PPS rates for all the clinics.

<u>Clinic</u>	<u>Location</u>	<u>PPS Rate</u>
▶ Primary Medicine Clinic (PMC)	French Camp	\$158.26
▶ Family Medicine Clinic (FMC)	French Camp	\$183.40
▶ Healthy Beginnings (HBF)	French Camp	\$306.14
▶ Children's Health Service (CHS)	Stockton – CA St	\$232.59
▶ Healthy Beginnings (HBC)	Stockton – CA St	\$249.52
▶ Family Practice Clinic CA	Stockton – CA St	\$292.11
▶ Hazelton	Stockton – Hazelton	2019-2020
▶ Manteca	Manteca	2019-2020

Mr. Wiesen stated they will note for Hazelton and Manteca we are in the rate setting period this coming July through June 30, 2020. The other rates are what we are looking at having the State solidify and give us their determination those are the permanent rates.

The FQHC services we do not yet offer but could be offering are Chiropractor, Acupuncture, Dental Hygienist, Dentist, Optometry, Physical Therapy, Occupational Therapy, Podiatry and Cardiology. Introduction of those kind of elements would trigger a new rate change with the State. We would still be able to maintain the individual cost centers.

The biggest issue to Mr. Wiesen is Primary Medicine and Family Medicine have the two lowest rates and yet 50% of our business comes out of French Camp. If we could boost those rates it would have a larger impact on the reimbursements we get.

We also need to include all our costs within the rate setting period so we get the full benefit of setting the rate, including our full cost.

**FQHC Costs to include in PPS Rate Setting**

- ▶ Population Health 100%
- ▶ Business Informatics 90-100%
- ▶ Phone Center Costs 70%
- ▶ Accounting Staff 2.0 FTE's
- ▶ Coders 4.0 FTE's
- ▶ Billers 5-6 FTE's
- ▶ It Staff 1
- ▶ OCA's (Outpatient Clinic Assistant) 2.0 per provider

**Recommendations to consider:**

- ▶ Consolidate French Camp Clinics into 1 Clinic
- ▶ Consolidate California Clinics into 1 Clinic
- ▶ Fully budget Manteca & Hazelton
- ▶ Add new services – chiropractic and acupuncture to French Camp and CA Street
- ▶ Model the cost structure of this plan
- ▶ Increase provider productivity by five more visits per day
- ▶ Convert our model to increased Mid-levels – 2 mid-levels/provider
- ▶ Add 340B contracted pharmacy
- ▶ Identify and correct dropped charges for improved reporting to HPSJ to earn incentive payments
- ▶ Target Managed Capitated patients to be seen and not lose capitation payments back to Medi-Cal
- ▶ Grow space and providers to spread the same overhead costs over more visits

Mr. Rod Place asked how we are taking this and identifying all the ways we can improve and is he correct that the modeling stage is coming next. Mr. Art Feagles stated a chiropractor in this market would generate about over \$800,000 in PPS revenue. We know where the numbers are going to go on some of these, we just need to put together in the financial model.

The board's approval will be needed for the change in scope of services. The next step will be a proposal for the board to consider. An executive meeting may need to be called to allow us to move quickly. Mr. Feagles stated there is a timeline that needs to happen:

- ▶ Get approval to add a particular service to your scope
- ▶ File a scope change with HRSA.

Mr. Place stated they want them to move forward as long as they have the information needed.

**6. Operational and Staff Reports**

a. FQHC Clinic Operational Report (Chuck Wiesen)

Mr. Chuck Wiesen provided his Director's Report for April 30, 2019 to the committee.

Mr. Wiesen stated for the monthly visit statistics he had noted that for the first six months (July thru Dec) we averaged were below 400 most of the time. For the last three months (not including April) we were over 450 consistently. The idea of five more visits per day stemmed from Mr. David Culberson. The change in rate also needs to happen.

Mr. Art Feagles advised CMS has published standards physician productivity standards for Medicare and Medicaid which is about 2.3 patients per hour per minimum physician level production or 4200 visits per year.

Discussion ensued regarding patient satisfaction and what could be done to improve. Ms. Alicia Yonemoto advised there needs to be a practice to advise patients when their provider is running behind, to give them an option to reschedule or continue to wait or see if another provider can take the patient if they are willing to be seen by someone else. Mr. Rod Place advised this is a great topic for the Quality Improvement Committee.

b. UDS Annual Report (Chuck Wiesen)

Mr. Wiesen asked to defer the UDS report to next month's meeting.

c. Board Training (Ron Some/Larry Blitz)

The Board has rescheduled the training to June 8<sup>th</sup> at 9 a.m. to 4:30 p.m. Ms. Adèle Gribble will send the new calendar invite to all. It is reserved for the training room in the Towers building on the third floor. Adèle will show the committee where the classroom is during the next meeting.

**Next Meeting**

The next Board meeting will be held on Tuesday, May 28, 2019 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

**Adjournment**

The meeting was adjourned at 6:11 p.m. by Mr. Rod Place (Chair).

Submitted by:

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Secretary

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Date

RESPECTFULLY SUBMITTED ON BEHALF OF BOARD SECRETARY BY:  
ADELÉ R. GRIBBLE, OFFICE TECHNICIAN COORDINATOR  
ACS ADMINISTRATION, SAN JOAQUIN COUNTY CLINICS