



San Joaquin County Clinics (SJCC)




Minutes of March 30, 2021
Board of Directors Meeting

San Joaquin County Clinics
Web Conference Call

BOARD MEMBERS PRESENT: Rod Place (Chairman); Alicia Yonemoto (Vice-Chair); Esgardo Medina (Co-Treasurer); Mike Baskett (Board Member); Brian Heck (Board Member); Alvin Maldonado (Board Member)
BOARD MEMBERS EXCUSED: Mary Mills (Board Member); Christopher Scoz (Board Member)
BOARD MEMBERS ABSENT: Ismael Cortez (Secretary); Luz Maria Sandoval (Co-Treasurer)
SJCC STAFF PRESENT: Dr. Farhan Fadool (SJCC CEO); Michael J. Allen (Office Secretary); Betty Jo Riendel (SJCC Nursing Dept Manager); Rajat Simhan (SJCC Program Manager – Compliance); Alice Soulligne (SJCC COO); Jeff Slater (SJCC Director of Grants Management); Kristopher Zuniga (SJCC CFO); Adelé Gribble (SJCC Board Clerk)
GUESTS: NONE

Table with 3 columns: AGENDA ITEM, ATTACHMENTS, ACTION. Row 1: Introduction & Establish Quorum (Rod Place, Board Chair) - SJCC Board of Directors Attendance Record Jan 2021 & Feb 2021 - No Action Required. Row 2: Approval of Minutes of January 26, 2021 & February 23, 2021 (Rod Place, Board Chair) - BOD Meeting Minutes from 01/26/2021 & 02/23/2021 - Alvin Maldonado motioned to approve minutes from 1/26/21 & 2/23/21. Esgardo Medina seconded the motion and board unanimously approved the minutes. Row 3: Public Comment (General Public) - No Attachments - No Action Required.

AGENDA ITEM	ATTACHMENTS	ACTION
<p>4. <u>Credentialing Report (Betty Jo Riendel)</u></p> <p>Betty Jo Riendel presented the credentialing for both March 2021 and February 2021.</p> <p>For the month of March, there are no initial appointments, no reappointments and two advancements to report: Wilhelmina Parsons, Licensed Marriage & Family Therapist in Primary Medicine Clinic and Melissa Santillana, Certified Nurse Midwife in OB/GYN. There are no resignations to report for this month. Alvin Maldonado motioned to approve the credentials for March, Brian Heck seconded the motion and the board unanimously approved the March credentials.</p> <p>For the month of February, Betty Jo Riendel advised there were no initial appointments, no reappointments and one advancement: Nurse Midwife Nasrin Sanei who works in our OB/GYN clinics. We had one resignation: Nurse Practitioner Svetlana Yagudayeva who also worked in our OB/GYN clinics. Alicia Yonemoto motioned to approve the credentials for February, Esgardo Medina seconded the motion and the board unanimously approved the February credentials.</p>	<p>Attachment 4 (Credentialing Reports February 2021 and March 2021)</p>	<p>March Credentialing Report – Alvin Maldonado motioned to approve credentials, Brian Heck seconded the motion and board unanimously approved</p> <p>February Credentialing Report – Alicia Yonemoto motioned to approve credentials, Esgardo Medina seconded the motion and board unanimously approved</p>
<p>5. <u>Finance Committee Report (Kris Zuniga)</u></p> <p>Kris Zuniga advised the March Finance Committee did not meet this month due to finalizing of finances with San Joaquin General Hospital. There is therefore nothing to report today at the Board meeting.</p>	<p>No attachments due to March Finance Committee meeting cancelled</p>	<p>No Action Required</p>
<p>6. <u>Audit Committee Report (Brian Heck)</u></p> <p>Brian Heck reported back on the Audit Committee that met this afternoon at 4pm. He advised they reviewed the project plan for separation and how things are progressing. They have determined the Clinics will be considered a County Affiliate. Since last month’s meeting, Kris Zuniga met with the Auditor Controller’s Office and the Treasurer for the County of San Joaquin, the goal being to ensure the vendors and staff will be paid and that goal was achieved. Brian advised Dr. Fadoo met with some County Counsel officials, David Culberson and the new CAO, Jay Wilverding. They have reached an agreement with going forward with what a County affiliate looks like. It is mutually beneficial for the hospital and the clinics. They would like to finalize everything by June 30th, the end of the Fiscal Year. There were a few dates on the project plan that shifted due to more work being needed. There are some supplemental funds (upwards of \$40M) critical to both organizations (SJGH and SJCC) that is still under negotiations. Things are moving forward and progressing in a mutually beneficial way. More information to follow at next month’s meeting.</p> <p>No action taken during this month’s meeting.</p>	<p>Attachments 6 (Audit Committee Agenda and Minutes with attachments)</p>	<p>No Action Taken</p>

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<p>7. <u>SJCC Board Training on Reading & Understanding GAAP Financial Statements Part I (Kris Zuniga, SJCC CFO)</u></p> <p>Kris Zuniga advised today’s training will focus on understanding GAAP Financial Statements (GAAP stands for Generally Acceptable Accounting Principles). He advised they want to make the statements as simple as possible for the average person to understand so they know how it affects the organization and what it means to us. This education piece is general to teach what these various reports are supposed to contain and what we are supposed to understand from them.</p> <p>Kris advised today’s presentation will focus mostly on the Primary Financial Statements, Balance Sheets and Comparative Balance Sheets. Kris advised today’s presentation will not focus on specific San Joaquin County Clinics’ financial statements.</p> <p>Below are slides from the presentation provided.</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div data-bbox="163 678 611 865"> <p>PRIMARY FINANCIAL STATEMENTS</p> <p>Basic financial statements:</p> <ul style="list-style-type: none"> Balance Sheet Income Statement Statement of Cash Flows </div> <div data-bbox="871 662 1325 935"> <p>PRIMARY FINANCIAL STATEMENTS</p> <ul style="list-style-type: none"> Primary financial statements answer basic questions including: <ul style="list-style-type: none"> What is SJCC's current financial status? What was SJCC's operating results for a given period? How did SJCC obtain and use cash during the period? </div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 20px;"> <div data-bbox="163 1065 604 1260"> <p>THE BALANCE SHEET</p> <p>Assets = Liabilities + Retained Earnings</p> <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  <p>What are the resources of SJCC?</p> </div> <div style="text-align: center;">  <p>What are SJCC's existing obligations?</p> </div> <div style="text-align: center;">  <p>What are SJCC's net assets?</p> </div> </div> </div> <div data-bbox="877 1057 1329 1292"> <p>THE BALANCE SHEET</p> <ul style="list-style-type: none"> Summary of the financial position of SJCC at a particular date Assets: cash, accounts receivable, inventory, land, buildings, equipment and intangible items Liabilities: accounts payable, notes payable and mortgages payable Net Assets: retained earnings after all obligations have been satisfied </div> </div>	<p>Attachment 7 (Reading & Understanding GAAP Financial Statements Part I)</p>	<p style="color: red;">No Action Required.</p>

AGENDA ITEM	ATTACHMENTS	ACTION
<p>More training on this topic will be provided during next month's meeting.</p>		
<p>8. <u>Federal Sliding Scale Fee Discount Program (Kris Zuniga)</u></p> <p>Kris Zuniga presented the updated Federal Sliding Scale Fee Discount Program along with the Sliding Scale Fee approved by the board last year. He advised there is no change this year from what was charged last year. We only adjusted our qualifying salary levels for the various categories, making it easier to qualify for each category. There has been no indication that our patient population has troubles with the levels of nominal fees that have been set. The feedback from our patient population is that the fees do not represent a barrier.</p> <p>Alvin Maldonado made a motion to approve the updated 2021 Sliding Scale, Mike Baskett seconded the motion and the board unanimously approved the updated Sliding Scale Fee Discount Program.</p>	<p>Attachment 8 (Federal Sliding Scale Fee Discount Program)</p>	<p>Alvin Maldonado motioned to approve the 2021 Sliding Scale, Mike Baskett seconded the motion and the board unanimously approved</p>
<p>9. <u>CEO Report (Dr. Farhan Fadoo)</u></p> <p>Dr. Fadoo presented the CEO report for the previous thirty days as noted below:</p> <ul style="list-style-type: none"> • COVID19 Response <ul style="list-style-type: none"> • Testing continues but heaviest focus is on vaccination • SJCC has been named by SJCPHS as the County's #1 vaccinator partner • Mass vax events occurring daily at multiple location; 5,000+ vaccines/week • County to sign MOU with State rather than with Blue Shield TPA (Third Party Administrator) • Outreach events garnering national attention • Telehealth <ul style="list-style-type: none"> • Contracted with Doximity to extend video capabilities to non-portal-enrolled patients • Working with CAPH (California Association of Public Hospitals) on advocacy to maintain PPS flexibilities for telephonic encounters 	<p>Attachment 9 (CEO Report)</p>	<p>No Action Required.</p>

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<ul style="list-style-type: none"> • SJCC/SJGH Separation <ul style="list-style-type: none"> • Detailed updates provided to SJCC Board Audit Committee • SJC BOS approved item on 1/5/21; SJCC is a County "affiliate" • Active issues: MOU development, SJCC budget development, County Counsel • HRSA compliance <ul style="list-style-type: none"> • Revisions to P&Ps are in various stages of completion <ul style="list-style-type: none"> • After hours-call, Contracted with PerfectServe • Credentialing/Privileging: evaluating vendors • Quality Update – currently in QIP PY4 (Quality Incentive Program, Program Year 4), 40 metrics, all P4P (Pay for Performance), equity <ul style="list-style-type: none"> • QI Team held drive-through pilot 3/9; will transition to in-clinic support 		
<p>10. <u>Adjournment (Rod Place, SJCC Board Chair)</u></p> <p>There being no further topics of discussion, Rod Place adjourned the meeting at 6:14 p.m.</p>	No Attachments	No Action Required

Signed by:

 RESPECTFULLY SUBMITTED ON BEHALF OF SJCC BOARD BY:
 ADELÉ R. GRIBBLE, OFFICE TECHNICIAN COORDINATOR
 ACS ADMINISTRATION, SAN JOAQUIN COUNTY CLINICS

 Date