



San Joaquin County Clinics
500 West Hospital Road • French Camp • CA 95231 • (209) 468-7837

To: Interested San Joaquin County Clinics Patients and other Residents of San Joaquin County

Re: San Joaquin County Clinics Board Members

San Joaquin County Clinics (SJCC) is seeking interested and energetic clinic patients and other individuals who either live or work in San Joaquin County to serve on its Board of Directors. A federally qualified health center with a mission to improve the health and well-being of our patients and community, SJCC is looking for Board members to help us maintain and enhance our services.

We are particularly seeking Board members who are patients, including parents and legal guardians of dependent children or adults who received care at SJCC, and non-patient community members who reflect the populations we serve.

The Board meets monthly, and Board members will also be expected to serve on a Board Subcommittee. Please review the attached information about the role and responsibilities of the Board. If interested, please complete the attached application and supplemental information.

Please submit your application to:

San Joaquin County Clinics
P.O. Box 1020
French Camp, CA 95201

or to the Clerk of the Board, via email:

mjallen@sjgh.org

Primary Medicine Family Medicine Pediatrics
Healthy Beginnings (OB/GYN) French Camp | Stockton



**SAN JOAQUIN COUNTY CLINICS
BOARD FACT SHEET**

COMPENSATION: None.

LEGAL AUTHORITY: San Joaquin County Board of Supervisors Board Order B-10-839, August 31, 2010; Applicant/Co-Applicant Agreement, Board Order A-12-458, January 5, 2021; the Bureau of Primary Health Care (BPHC) Health Center Program Compliance Manual, dated September 22, 2009; IRS Code Section 501 c (3); Articles of Incorporation, dated September 30, 2010; SJCC Bylaws, adopted June 27, 2011.

**MEMBERSHIP
QUALIFICATION AND
RESIDENCY:**

The San Joaquin County Clinics Board consists of no less than 9 and no more than 25 members. All members must live or work in San Joaquin County and be lawful U.S. residents.

At least fifty-one percent (51%) of SJCC Board members must be active SJCC patients as defined by the Health Resources and Services Administration (HRSA)'s Bureau of Primary Health Care (BPHC).

No more than forty-nine percent (49%) shall be non-patient members. These Board members must be representative of the community served by SJCC and will be selected for their expertise in health care, finance and banking, legal affairs, community affairs, and other commercial and industrial concerns, and for their capability of providing leadership in the community (non-user members). No more than one-half of the non-patient members may derive more than 10 percent (10%) of their annual income from the health care industry.

No member may be a County employee, or immediate family member of an employee of San Joaquin County Clinics. Nor may they have a financial interest which would constitute a conflict of interest.

TERM:

The term of office for members of the Board shall be three (3) years and until a successor has been designated and qualified. Terms shall end on October 31st, except as may be needed to maintain Board stability and continuity. Directors may serve up to three (3) consecutive terms after which the Director shall leave the Board for at least twelve (12) months.

GENERAL RESPONSIBILITIES:

San Joaquin County Clinics (SJCC) is a federally designated Health Center Program Look Alike. To maintain this designation, it must be in compliance with specific Health Center Program requirements as outlined in the Health Center Program Compliance Manual. The Board of Directors of SJCC has general responsibility for oversight of the Health Center Program project including the following:

- Provide governance for SJCC
- Approve selection, dismissal and annually evaluate the of the SJCC Chief Executive Officer and adopt bylaws for the governance of the SJCC Board
- Adopt policies identifying services to be delivered by SJCC and the hours during which they will be provided
- Approve budget for SJCC operations, subject to approval by the San Joaquin County Board of Supervisors (BOS)
- Develop financial priorities & strategies
- Evaluate the effectiveness of the clinics
- Assure compliance with federal, State & local laws, ordinances & regulations
- Adopt policies as necessary
- Approve grant applications and/or the annual recertification related to the Health Center Program.
- Provide direction for/engage in long-range planning

Board Participation

- Attend at least 80% of board meetings and board activities
- Actively participate on at least one standing committee
- Average time commitment is around 4-5 hours per month

MEETING FREQUENCY:

The Board shall meet once per month, either in-person or via teleconference. Ad hoc and standing committees shall convene as determined by Board Chair or individual committees, as appropriate.

MEETING TIME AND LOCATION:

Last Tuesday of each month (Subject to change due to holidays)
San Joaquin General Hospital **OR** via teleconference
Conference Room 1A
500 West Hospital Road
French Camp, CA

CONTACT PERSONS:

Michael Allen
Clerk of the Board
San Joaquin County Clinics
500 West Hospital Road
French Camp, CA 95231
mjallen@sjgh.org

Rod Place
Chair, Board of Directors
San Joaquin County Clinics
rplace@sjgh.org

(209) 468-7837

Revised 7-26-21



**SAN JOAQUIN COUNTY CLINICS
APPLICATION FOR BOARD OF DIRECTORS**

INSTRUCTIONS: Please complete each item below. For more information or assistance, contact the Clerk of the Board of San Joaquin County Clinics.

THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION

MEMBERSHIP INTEREST: REGULAR BOARD FINANCE ONLY QUALITY ONLY

CATEGORY FOR WHICH YOU ARE APPLYING:
 PATIENT MEMBER NON-PATIENT MEMBER

MR MS _____ MI _____
 FIRST NAME LAST NAME

BIRTHDATE _____ / _____ / _____
 MONTH DAY YEAR

_____ CITY _____ STATE _____ ZIP
HOME ADDRESS

Length of Residence: ____ Years ____ Months

_____ CITY _____ STATE _____ ZIP
MAILING ADDRESS (if different from Home)

_____ CONTACT PHONE NUMBER
EMAIL

_____ JOB TITLE
CURRENT EMPLOYER

_____ JOB TITLE
FORMER EMPLOYER (IF RETIRED)

INTERESTS AND EXPERIENCES

HOW DID YOU LEARN OF THE OPENING?

BRIEFLY STATE, WHY YOU ARE INTERESTED IN SERVING ON SJCC'S BOARD OF DIRECTORS:

PLEASE CHECK ANY OF THE FOLLOWING EXPERIENCE/EXPERTISE YOU POSSESS:

- BEHAVIORIAL HEALTH
- BUSINESS
- COMMUNITY ADVOCATE
- EDUCATION/CHILD CARE
- FINANCIAL/BANKING/ACCOUNTING
- FUND RAISING
- GOVERNMENT
- HEALTH CARE-ADMINISTRATION
- HEALTH CARE-CLINICAL/QM/QI
- LABOR RELATIONS/HUMAN RESOURCES
- LEGAL
- PLANNING/PROGRAM EXPERTISE
- PUBLIC RELATIONS
- RELIGION/FAITH-BASED
- SOCIAL/HUMAN SERVICES
- OTHER (PLEASE SPECIFY)

BRIEFLY DESCRIBE YOUR EXPERIENCE/EXPERTISE/EDUCATION THAT YOU FEEL WILL BE HELPFUL FOR FULFILLING THE RESPONSIBILITIES OF A BOARD MEMBER.

BRIEFLY STATE THE PROFESSIONAL AND/OR OTHER COMMUNITY ORGANIZATIONS TO WHICH YOU BELONG:

1. Are you an employee or officer of San Joaquin County, any City in the County, the State, or the Federal government? Yes No

If yes, please specify employer or office: _____

2. Have you ever been convicted of a felony which could disqualify you from appointment? Yes No

If yes, please list the nature of the conviction and the date and court in which the conviction was entered. _____

3. Are you related by blood, adoption or marriage to any employee or officer of San Joaquin County Clinics or San Joaquin County? Yes No

If yes, please specify: _____

4. Are there any facts of which you are aware that would cause you to have an actual or apparent conflict of interest with respect to the position to which you are seeking appointment? Yes No

If yes, please specify: _____

5. Confirm you meet the minimum qualifications to serve on the committee for which you are applying and are available to attend meetings regularly. Qualifications and meeting information is listed on the Fact Sheet available at the Clerk of the Board office and on the website at www.sjclinics.org Yes No

Please complete the entire Board Packet and submit along with a current CV or resume.

APPLICANT SIGNATURE **DATE**

MAIL TO
 Clerk of the Board
 San Joaquin County Clinics
 500 West Hospital Road French Camp, CA 95231

OR EMAIL TO THE CLERK OF THE BOARD AT
mjallen@sjgh.org

If you have any questions, please call the Clerk of the Board Office at (209) 468-7837.



SAN JOAQUIN COUNTY CLINICS
BOARD OF DIRECTORS

APPLICATION ADDENDUM

Membership on the San Joaquin County Clinics (SJCC) Board, by federal regulation, requires the majority of the members be patients of the clinic system and that collectively, members adequately represent the demographics of patients served in terms of race/ethnicity, gender and economic status. This information is required in order to accept an application for board membership, and incomplete applications will not be considered.

Gender (Select one):

Race (Select one):

Ethnicity (Select one):

For prospective board members who are clinic patients:

Have you obtained medical care from San Joaquin County Clinics within the previous 2 years?

Yes No

If yes, at what clinic are you a patient? (Check all that apply):

Family Medicine Clinic, French Camp
Primary Medicine Clinic, French Camp
Healthy Beginnings, French Camp
Healthy Beginnings CA St, Stockton
Family Practice Clinic CA St, Stockton
Children's Health Services CA St, Stockton

I agree and understand that my potential board membership publicly identifies me as a patient of San Joaquin County Clinics. Any and all other health information regarding my medical care at SJCC remains protected and confidential. I, therefore, accept this disclosure, and do not hold the SJCC responsible for this limited disclosure.

Signature

Date

Please note: Service on this board requires annual disclosure of potential conflicts of interest